



SAA 396

W.A.S.A.C

Constitution

NAME

The name of the club shall be Clwb Dan-Y-Môr, hereinafter called The Club.

AIMS AND OBJECTIVES

The aims of the club are to promote scuba diving at all levels of ability.

In order to maintain a high standard of diving and safety it is decided to adopt the training scheme of the Sub Aqua Association (SAA).

The club shall operate a training programme to benefit existing and new members.

MEMBERSHIP

There will be six categories of member;-

- a) Full Member
Any person can become a full member providing they have been a provisional member and may vote.
- b) Associate Member.
An Associate Member will be a non-diving member and may not vote.
- c) Guest Member.
Guest membership may be offered to divers or non-divers subject to approval and will be on a weekly basis, up to a maximum of 6 weeks. If after 6 weeks the Guest wishes to be considered for Membership he may apply in the normal way for a Full Membership.
A guest member may not vote.
- d) Honorary Member
An Honorary Member will have all the rights of a Full Member except the right to vote at meetings.
- e) Junior Member
A junior member will be under the age of 18 years and not in full time employment. Members between the age of 16 and 18 years and in full time employment will become full members and may vote.
- f) Provisional member:
A new member would not become a full member until 1 calendar year has passed. This member would have full voting rights except on resolutions directly relating to dissolution and constitutional changes. A provisional member will not own any assets of the club.

FINANCE

The Club will be financed by annual subscriptions.

The amounts to be reviewed at a General Meeting.

Accounts will be presented at a General Meeting and will be available for inspection by all Full, Associate and Honorary members 7 clear days before the date of the meeting. All expenses incurred by

a person for the direct benefit of the Club shall be reimbursed on presentation of a receipt. Before any major expenditure is incurred on behalf of the Club, the Treasurer and the Chairman must be notified.

Any new member joining within 6 months following immediately from the date of the last AGM shall pay the full membership for that year. Any new member joining more than 6 months from the date of the last AGM shall pay half the fee for that year.

A General Meeting will decide upon the level of fee charged for each occasion that the boat is in use.

CLUB EQUIPMENT

Should the club cease to exist then any assets remaining after the discharge of all liabilities will be passed to an organisation with similar aims.

GENERAL MEETINGS

- a) General meetings of the Club shall be the rule making body of the club.
- b) The Annual General Meetings of the Club will elect the officers of the Club.
- c) Extra ordinary General Meetings may be called if five (5) members of the Club notify either the Chairmen, Vice Chairman or Secretary at least seven (7) days before such a meeting is due to be held. Any such meetings will discuss only the business for which it is called.

NOTICE PROCEDURE

Notice of an Annual General Meeting shall be in writing at least 28 clear days before the date of the meeting and that all proposals be put in writing to the secretary and thereafter a copy displayed on the Club notice board for 14 clear days before the date of the meeting.

Notice of an Extra ordinary general meeting shall be in writing at least 7 clear days before the meeting.

QUORUMS

The quorum for an Annual General meeting shall be 30% of the voting members.

The quorum for an Extra ordinary general meeting shall be 30% of the voting members.

The quorum for a meeting called to discuss a proposal to dissolve the club shall be 75% of the voting membership,

VOTING

A proposal for dissolution shall require a majority of 75% of the voting members.

Proxy votes will not be acceptable. Votes in writing will be acceptable on this proposal,

All other motions, proposals and other matters shall require a simple majority vote.

A proxy vote will be acceptable (except as above on a motion to dissolve) on all other motions or proposals if notified to the secretary in writing at least 7 days before the date of the meeting.

DISSOLUTION

The club shall not be dissolved unless a motion for dissolution is passed by a majority of 75% of the club voting at a general meeting.

Notice of a proposal to dissolve the club shall be posted to the last registered address of the member.

Notice of a proposal to dissolve the club shall be in writing to all categories of member at least 28 clear days before the date of the meeting.

The clause or clauses in relation to dissolution shall not be amended unless a resolution proposing amendment shall be passed by a 75% majority of the voting membership at a General meeting.

OFFICERS

The Officers of the Club shall be as follows:-

Chairman, Vice Chairman, Treasurer, Secretary, Equipment Officer, Diving Officer and Training Officer (ex-officio)

The position of Vice Chairman shall also carry the office of Projects Co-coordinator.

The Officers of the Club shall be elected annually at the Annual General Meeting.

DIVING COMMITTEE

The Diving Committee shall consist of the following elected positions:-

Chairman, Diving Officer.

In addition, the Diving Committee may appoint other persons to assist them in their duties.

EXECUTIVE

The Executive shall consist of:-

Chairman, Vice Chairman, Secretary, Treasurer, Equipment Officer (also called boat officer for the purpose of the club boat rules)

NEW MEMBERS

Voting in of new members shall be performed by the executive committee and shall require a simple majority.

Prospective new members shall be proposed and seconded for membership by any two full members. Neither proposer nor seconder should be the person who introduced the prospective new member to the club. Notice of prospective membership shall be posted on the notice board for two (2) weeks.

GENERAL

The members (of all categories) shall at all times abide by the club boat rules. A copy is available on request from the Secretary.

DISCIPLINE

- 1 Any person who brings this club or its members into disrepute by conduct of a nature which, in the opinion of the executive is likely to do so or has done so shall be subject to such disciplinary action as deemed necessary by the executive committee.
- 2 Any person who is found to have withheld and or supplied false information which if the same were revealed to the executive committee would be likely to affect a decision as to whether or not to accept an application to join this club shall be subject to disciplinary action.
- 3 The person subject to disciplinary action shall have the opportunity to appeal this decision before all club members. The appeal must be made within six weeks of the original decision.

MINUTES

All minutes shall be minuted and the minutes are to be read and confirmed (with any necessary corrections) at the next appropriate and relevant meeting.

LAST AMENDED SEPTEMBER 1998.